

## MUNICIPAL YEAR 2015/2016 REPORT NO. 54

### MEETING TITLE AND DATE:

OSC

-2nd June 2015

CMB

-21<sup>st</sup> July 2015

Cabinet

- 16<sup>th</sup> September 2015

Council

- 24<sup>th</sup> September 2015

### REPORT OF:

Overview & Scrutiny Committee

Contact officer and telephone number:

Claire Johnson Scrutiny Manager Tel: 020 8379 4239

e-mail: [Claire.johnson@enfield.gov.uk](mailto:Claire.johnson@enfield.gov.uk)

**Agenda - Part:** 1

**Item:** 6

### Subject:

SCRUTINY WORK PROGRAMME 2015/16

WARDS: None Specific

Cabinet Members consulted: Cllrs Georgiou and Stafford

Other Members consulted – Overview & Scrutiny Committee

## 1. EXECUTIVE SUMMARY

- 1.1 This report and Appendix 1 sets out the Scrutiny work programme and workstreams for 2015/16 for the Council's Overview & Scrutiny Committee (OSC), Health Standing Panel and Crime Standing Panel.
- 1.2 The Council's Constitution requires that the work programme proposed by OSC is adopted by Council on the recommendation of the Overview & Scrutiny Committee, following consultation with the Corporate Management Board (CMB) and the Cabinet.

## 2. RECOMMENDATIONS

- 2.1 Cabinet is being invited to comment on the Overview & Scrutiny Committee proposed work programme and workstreams for 2015/16, prior to approval by Council.

### **3. BACKGROUND**

3.1 The Overview and Scrutiny Committee sets its own work programme for the year, taking into consideration wider consultation with CMB, Cabinet, stakeholders and community.

3.2 The structure of Scrutiny remains the same following the re-structure last year, with one overarching Overview & Scrutiny Committee, 2 Standing Panels on Health and Crime and 5 task and finish workstreams agreed by OSC.

3.2 OSC consists of the Chair and 5 members. Each member of the committee will lead on a workstream, therefore there will be 5 workstreams operating at any one time, with the option of 6 workstreams if the Chair decides to lead on an area.

#### **4.0 Overview & Scrutiny Committee**

4.1 OSC met on the 2<sup>nd</sup> June 2015 and agreed the workstreams for 2015/16. The list of potential workstreams identified by Scrutiny Members is extensive, and will not be achieved within the year, however new workstreams will be prioritised and scheduled to start as others are completed, so that in total there are 5 workstreams being undertaken at any one time or 6 if the Chair decides to take on a workstream. The OSC workprogramme Health, and crime standing Panel workprogrammes are shown at appendix 1, The agreed workstreams are shown as appendix 2, and the list of potential workstreams are at appendix 3.

4.2 Membership of the workstreams will be agreed with the OSC leads and party whips, allocating non-executive councillors to the workstreams who have expressed an interest in undertaking scrutiny in those areas. Membership of the workstreams is cross party and will reflect political proportionality. However membership numbers can be flexible on the workstreams, and once the workstream has finished, the membership is disbanded.

4.3 The workstreams on Health and Crime will particularly draw their members from an agreed pool of councillors who have expressed a pro-active interest to be involved in those areas. This will remain constant for the whole year and will be on a politically proportionate basis. This consistency in membership will allow these workstreams to develop a watching brief in these issues and build up a level of knowledge and expertise amongst members.

#### **5.0 Engagement Protocol**

5.1 The Protocol to engage and involve Directors, Chairs of Boards, statutory bodies and other key stakeholders was agreed by CMB in July 2013. Therefore CMB is consulted, and the Scrutiny work programme will be an item for information on the agenda for the Health & Wellbeing board and the Safer and Stronger Communities Board. In addition, the workprogrammes will be sent to key stakeholders such as Health, the Police, CCG, EVA etc.

5.2 Cabinet are asked to note that before beginning its work, each workstream will agree a scope for the review including:

- Terms of reference
- Desired outcomes
- Key stakeholders
- Training/information required for members to prepare for the review
- Timescale for the review
- Resources required (member and officer)
- Co-optees

## **6. COMMENTS FROM CMB**

CMB noted the workprogrammes. They asked for the workstreams and workprogrammes to be shared with the Performance Management Hub in order to avoid any areas of duplication.

## **7. REASONS FOR RECOMMENDATION**

To comply with the requirements of the Council's Constitution.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

No other options have been considered as the Overview & Scrutiny Committee is required, under the Council's Constitution, to present an annual scrutiny work programme to Council for adoption.

## **9. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

### **9.1 Financial Implications**

Any cost implications of undertaking the Scrutiny workstreams will be found from within the existing budget,

### **9.2 Legal Implications**

There are no legal implications associated with this report.

### **9.3 Key Risks**

There are no key risks associated with this report. Any risks relating to individual scrutiny workstreams will be identified and assessed through the scoping process.

## **10. IMPACT ON COUNCIL PRIORITIES**

### **10.1 Fairness for All**

OSC will monitor the scrutiny work programme to ensure that it addresses issues affecting a wide range of Enfield residents and that services provided are fair and equitable.

## **10.2 Growth & Sustainability**

As part of the approach towards scrutiny, reviews will consider issues relating to sustainability.

## **10.3 Strong Communities**

OSC will ensure that the work programme continues to include active participation from residents and that reviews contribute to building strong communities.

## **11. EQUALITIES IMPACT IMPLICATIONS**

Equalities impact assessments relating to individual scrutiny workstreams and their recommendations will be assessed through the scrutiny process.

## **12. PERFORMANCE MANAGEMENT IMPLICATIONS**

OSC will monitor the work programme and ensure that review recommendations are acted on and implemented by departments.

## **13. PUBLIC HEALTH IMPLICATIONS**

There are no direct public health implications of this report, but rather what happens as a result of scrutiny.

### **Background Papers**

None

**OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 2015/16**

<b>WORK</b>	<b>Lead Officer</b>	<b>2 June Mtg (Planning)</b>	<b>30 July Mtg</b>	<b>2 Sept Mtg</b>	<b>12 Nov Mtg</b>	<b>14 Dec Mtg</b>	<b>28 Jan Mtg</b>	<b>17 Feb Mtg</b>	<b>7 April Mtg</b>
<b>Work Programme</b>									
Setting the Overview & Scrutiny Annual Work Programme 2015/16	Claire Johnson	Agree Work Programme							
Selection of New Workstreams for 2015/16	Claire Johnson	Review and Approve Workstreams	Receive Scoping						Consider/ Propose New Workstreams
Workstreams Update (standing and time-limited)	Claire Johnson	Update		Update	Update		Update	Update	Update
Scrutiny Workstream Reports			Reports for 14/15						Reports for 15/16
<b>Standing Items</b>									
Children's and Young People's Issues	Tony Theodoulou / Julian Edwards			Looked After Children  Tony Theodoulou, Linda Hughes	Children in need & Child protection activity overview  Julian Edwards		SEND reforms progress report, incl short breaks, Parent Self assessments and use of grants  Julian Edwards /Janet leach	Innovation Fund progress (Adolescents on the edge of care), CSE Team, Homeless young people	Ofsted Improvement Plan, IRO and LADO reports and CSE profile  Tony Theodoulou, Anne Stoker
<b>Monitoring/Updates</b>									
Child Sexual Exploitation Task Group	Anne Stoker				Update				Update
Scrutiny Involvement in Budget Consultation 16/17	Claire Johnson						Budget Meeting		
Safeguarding - Adults Services	Marion Harrington (Independent				Report – to also include update on rise				

**OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 2015/16**

<b>WORK</b>	<b>Lead Officer</b>	<b>2 June Mtg (Planning)</b>	<b>30 July Mtg</b>	<b>2 Sept Mtg</b>	<b>12 Nov Mtg</b>	<b>14 Dec Mtg</b>	<b>28 Jan Mtg</b>	<b>17 Feb Mtg</b>	<b>7 April Mtg</b>
	Chair) Sharon Burgess (Head of Safeguarding Adults)				in safeguarding enquiries				
Safeguarding - Children's Services	Geraldine Gavin (Independent Chair) Head of Safeguarding Children				Report/Action Plan				
Equality and Diversity Annual Report					[Report] TBC				
Annual Corporate Complaints Report	John Austin				[Report] TBC				
HR Issues – [Apprenticeships and Work Placements/Use of Consultants, Interims and Agency Staff]	[Joyceline Hogan/Julie Mimnagh]								Report
<b>Scrutiny Monitoring</b>									
Scrutiny Annual Report	Claire Johnson								Report
<b>Other Items/Specific Topics:</b>									
Care Act	Bindi Nagra			6 month update on Care Act 2014 –Bindi Nagra *					
Better Care Fund	Richard Young			6 mth update Richard Young					
ERPF – Evaluation/Update	Alison Trew			Report					

## OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 2015/16

WORK	Lead Officer	2 June Mtg (Planning)	30 July Mtg	2 Sept Mtg	12 Nov Mtg	14 Dec Mtg	28 Jan Mtg	17 Feb Mtg	7 April Mtg
Parks Locking	Nicky Fiedler	Report							
Enfield Homes Reintegration/Housing Repairs	Paul Davey								Report
Enfield 2017	James Rolfe					Report			

## HEALTH STANDING PANEL WORKPROGRAMME 2015/16

Health Standing Panel Work Programme	Lead Officer	Tuesday 13 <sup>th</sup> October 2015	Tuesday 26 <sup>th</sup> January 2016	Wednesday 9 <sup>th</sup> March
<b>Deadline for sending papers to Scrutiny Team</b>		<b>29<sup>th</sup> September</b>	<b>12<sup>th</sup> January</b>	<b>24<sup>th</sup> February</b>
<b>Annual Items</b>				
Agree Annual Work Programme 2015/16	Andy Ellis	To agree		
Scrutiny Annual Report 2015/16	Andy Ellis			To agree
NHS Trust Quality Accounts B&CF(RF), NMUH, BEHMHT, NL Hospice	Trust Reps			If papers available
<b>Monitoring Items</b>				
GP Access	CCG/LBE/ GP Networks	Report		
North Mid Hospital – A&E, ambulatory care, CQC follow-up	Julie Lowe	Report		
Adult Social Care Performance	Bindi Nagra		Report	
Public Health – Annual Report/JSNA	Dr.Shahed Ahmad			Report
Public Health – Cancer Screening/ Impact on GPs Antenatal Project	Dr Shahed Ahmad		Report	
Chase Farm Hospital – Urgent Care Centre Performance Site Development update	Director of Nursing Andrew Panniker	Report		
End of life Care – Update on strategy Bereavement Support Services	Bindi Nagra			Report
Drug Support Services	Bindi Nagra Andrew Thompson		Report	



<b>Scrutiny Workstream Reviews</b>				
Sensory Impairment - Access to Services		Update	Update	Update

## CRIME STANDING PANEL: WORK PROGRAMME 2015/2016

WORK	Lead Officer	Thursday 11 June (Work Planning)	Thursday, 1 Oct	Thursday, 21 Jan	Tuesday, 22 Mar
<b>Work Programme</b>					
<b>Panel Work Programme 2015/16</b> – To consider the Panel work programme	Sue Payne	Agree work programme			
<b>Standing Items</b>					
<b>SSCB Partnership Plan &amp; Strategic Priorities</b> – To review and participate in the consultation process on development of the Plan and strategic priorities for 2015 – 16.	Andrea Clemons/ Sue Payne			6 month update- on current plan and progress update – engagement in consultation process	Progress Update – Feedback on public consultation & outline priorities
<b>SSCB Performance Management</b> – provide a monitoring overview on performance of SSCB	Andrea Clemons/ Sue Payne		Monitoring Update	Monitoring Update	Monitoring Update
Update on Police numbers	Supt Carl Robinson/ Sue Payne		Update	Update	Update
Scrutiny Annual Report 2015/16	Sue Payne				To agree
<b>Briefings, Monitoring &amp; Updates:</b>					
Tackling Gangs & Serious Youth Violence Strategy & Action Plan	Andrea Clemons				Report
Domestic Abuse	Andrea Clemons		Report		
Transforming Rehabilitation	tbc			Report	

Knife carrying by young people inside and outside of schools- invite Safer Schools lead	Steve Hicks		<b>Report</b>		
Safer Neighbourhood Board	Tim Fellows				<b>Report</b>
Burglary	Andrea Clemons			<b>Report</b>	
Update on PCSO contract	Andrea Clemons		<b>Report</b>		

**Crime Standing Panel** - Joanne Laban (Chair), Mary Maguire (Vice Chair), Sarah Doyle, Ahmet Hussain, Elaine Hayward, Nesil Cazimoglu

**Health Standing Panel** - Abdul Abdullahi (Chair), Anne-Marie Pearce (Vice Chair), Terry Neville, Claire Stewart, Christine Hamilton, Dino Lemonides

**APPENDIX 2**

**Agreed Scrutiny Workstreams 2015/16**

<b>Subject</b>	<b>Scope</b>	<b>Workstream Lead and membership</b>	<b>Scrutiny contact</b>
Adoption	Key issues for the review to look at: - Understanding of Enfield’s performance in accordance with the government targets - Marketing and recruitment of prospective adopters - The adoption processes - Training and support offered to adopters	<b>Krystle Fonyonga</b> Andy Milne (VC) Alex Georgiou Suna Hurman Dinah Barry Toby Simon	Sue Payne
	<b>Scope</b>		
School Places	The objectives would be to answer specific questions as follows: How are we planning ahead to meet pressure on school places? What are the challenges we face in forward planning? Are there challenges specific to Enfield? Are we meeting these challenges in the best way possible? How do other Boroughs deal with particular challenges and are their approaches useful to us? Given economic pressures, are we managing resources effectively as possible in this area? Are there factors outside our direct control that impact upon this issue? If so, how can we manage these to ensure the best outcomes for Enfield parents and children seeking school places?	<b>Katherine Chibah</b> Nick Dines (VC) Alex Georgiou Jansev Jemal Christiana During Turgut Esendagli	Sue Payne

	<b>Scope</b>		
Sensory Impairment	To undertake a review of access to services, and the difficulties faced by people with sensory impairment when they use services or communicate with healthcare providers, the council and Police.	<b>Abdul Abullahi</b> Anne-Marie Pearce (VC) Eric Jukes Claire Stewart Christine Hamilton Dino Lemonides	Andy Ellis
	<b>Scope</b>		
Enforcement/Keep Enfield Clean	To look at how the Council can maximise the powers available in relation to all aspects of environmental enforcement. To look at managing public expectations in relation to what is and isn't possible within current national legislation. This review will cover both the public highway and private land.	<b>Joanne Laban</b> Ozzie Uzoanya (VC) Robert Hayward Bernadette Lappage Doris Jiagge Ali Bakir	Andy Ellis
	<b>Scope</b>		
Meridian Water - Land Planning	Using the Master Plan as a starting point, the Work Stream will: <ul style="list-style-type: none"> <li>a. examine the proposed tenure mix of housing on the site with a view to commenting on how it meets future housing demand and need and its economic viability;</li> <li>b. review the planned interface between the development and the proposed Lee Valley Heat Network and sustainability requirements generally;</li> <li>c. review proposed housing densities, building heights, design standards, methods of construction and visual appearance;</li> </ul>	<b>Edward Smith</b> Don MCGowan (VC) Lee Chamberlain Chris Bond Adeline Kepez Guney Dogan	Andy Ellis

	<ul style="list-style-type: none"><li>d. review the proposed provision and location of communal facilities such as primary health Care and schools and open space;</li><li>e. review the nature and viability of the existing industrial uses and employment on the site and make recommendations as to their future location and growth.</li></ul>		
--	---	--	--

**LIST OF POTENTIAL WORKSTREAMS SENT IN BY MEMBERS**

- **The council's relationship with the voluntary sector**, and the interaction/expectations of some voluntary sector bodies of, to, with, and from the Council
- **Digital Inclusion** "digital by default"
- **Quality of communication** - ... extends in some ways to the style and tone and personality of written correspondence from various Council departments, JARGON needs to be captured in some way in reviewing outward communication with residents
- **Housing / enfield homes** .... If we want to review the impact of the Enfield Homes transition, any such work stream could not sensibly do anything much before Q4 – Jan/Apr 2016
- **Standards within schools** - how are we encouraging improvement where needed or recognising and making use of best practice?
- How are we performing in terms of **SEN / CAHMS** provision as compared to other authorities?
- **Youth services** what are we aiming to provide given harsh financial climate and what are the criteria used for determining that?
- **Housing repairs** - how are we ensuring that Enfield homes respond well in terms of residents needs for repairs?